

come within the responsibility of the Solicitor General of Canada, except for problems where the person complaining has not, in the opinion of the Correctional Investigator, exhausted all available legal or administrative remedies; problems concerning any subject matter that ceased to exist or to be the subject of complaint more than one year before the lodging of the complaint with the Commissioner (Correctional Investigator); and problems concerning any subject matter or conditions under the responsibility of the Solicitor General of Canada that touch on the preparation of material for consideration of the National Parole Board. Further, the Commissioner need not investigate if the subject matter of a complaint has previously been investigated or if, in the opinion of the Commissioner, a person complaining has no valid interest in the matter.

Minister responsible:

Solicitor General of Canada

Correctional Service of Canada

Head office

Sir Wilfrid Laurier Building

340 Laurier Avenue West

Ottawa, Ontario K1A 0P9

Regional offices: Abbotsford, Saskatoon, Kingston, Laval, Moncton.

District offices: throughout Canada.

Information: Ottawa/Hull (613) 993-7501.

The Correctional Service is responsible for all federal penal institutions (penitentiaries and so forth). It administers sentences of two years or more imposed by courts, and prepares offenders for their return to society.

Minister responsible:

Solicitor General of Canada

Defence Construction Canada

Head office

Billings Bridge Plaza

SBI Building

2323 Riverside Drive

Ottawa, Ontario K1A 0K3

Regional offices: Victoria, Winnipeg, Toronto, Montreal (Longueuil), Halifax.

Site offices: on various Canadian Forces bases across the country.

Information: Ottawa/Hull (613) 998-9548.

Defence Construction Canada (Defence Construction [1951] Limited) is responsible for contracting for the major military construction, repair and

maintenance requirements of the Department of National Defence. It often maintains site offices on project sites for the duration of a project.

Minister responsible:

Minister of National Defence

Economic Council of Canada

Tower A, 16th Floor

333 River Road

(PO Box 527, Station B)

Ottawa, Ontario K1P 5V6

Information: Ottawa/Hull (613) 993-1253.

The Council is an independent, advisory body that prepares and publishes an annual review of the country's economic problems and medium-term prospects. It also conducts economic studies on its own initiative or at the request of the government. The results of its research are available to the public in the form of published reports and authored research studies.

Minister responsible:

Prime Minister

Elections Canada

440 Coventry Road

Ottawa, Ontario K1A 0M6

Information: Ottawa/Hull (613) 993-2975 or toll-free 1-800-267-2380.

The Chief Electoral Officer of Canada is responsible for the supervision of the administrative conduct of federal elections in Canada and for ensuring that all provisions of the Canada Elections Act are complied with and enforced. Major activities include the training of returning officers, the revision of polling division boundaries, the acquisition of election material and supplies, the maintenance of a registry of political parties and the certification of statutory payments to be made to auditors, political parties and candidates under the election expenses provisions of the act. Pursuant to the Electoral Boundaries Readjustment Act and following each decennial Census, the Chief Electoral Officer must calculate the number of electoral districts to be assigned to each province according to rules contained in Section 51 of the Constitution Act, and prepare population distribution maps for use by electoral boundaries commissions that are directly responsible for readjusting federal electoral district boundaries. The Chief Electoral Officer reports directly to Parliament.